

## Minutes of the Meeting of Great & Little Gidding Parish Council held on Tuesday 15<sup>th</sup> August 2017 at 7:30pm

Present: Cllrs A Alexander (Chair), R Hayden, P Hodson, L James, P Jarvis and E Richmond		
In Attendance: L Ellis (Clerk) and 3 residents		
Key: CCC = Cambridgeshire County Council HDC = Huntingdon District Council PC = Parish Council		
106.17	Chairman's Welcome	The Chairman welcomed everyone to the meeting.
107.17	Apologies and reason for absence	None.
108.17	Member's declaration of Disclosable Pecuniary Interests	Cllr Jarvis declared an interest in the grant request from the Village Show Committee.  Cllrs Hodson, James and Richmond declared an interest in the planning applications at the Gidding CofE Primary School.
109.17	Public and press participation session with respect to items on the agenda	i)A resident reported that the dog waste bins are well used. Cllr Hayden stated that the resident was doing a wonderful job and thanked her for undertaking the work.  ii)A resident reported that he had been approached by a mother with a toddler in a pushchair who was struggling to walk along the footpath from the school to the village hall; the footpath is leaning towards the road and there was concern that this was dangerous. Youngsters using two wheel scooters regularly use the footpath and could tumble down into the road.  It was noted that Highways propose to apply a slurry treatment but that this is just a topping; a proper job is required as roots are lifting the footpath.  It was <b>agreed</b> that the Clerk should write to Highways explaining that the footpath is uneven and dangerous and that they have a duty of care to the public; members of the public should also report the matter to Highways by using their on-line fault reporting system. Cllr James stated that the on-line fault reporting system is monitored and relevant action is taken.  iii)It was reported that signage on the footpath in Mill Road has been knocked down and been thrown into the ditch. The Clerk to report the matter to Highways.
110.17	To confirm and accept minutes of meeting held on 20 <sup>th</sup> June 2017	To take the minutes as a true and accurate record. Proposed by Cllr Jarvis and seconded by Cllr James. The minutes were then duly signed by the Chairman.
111.17	To confirm and accept minutes of meeting held on 18 <sup>th</sup> July 2017	To take the minutes as a true and accurate record. Proposed by Cllr Richmond and seconded by Cllr Hodson. The minutes were then duly signed by Cllr Jarvis.

Signed..... Dated.....

<p>112.17</p>	<p>Matters arising from minutes</p>	<p><b>Village noticeboards:</b> The Clerk reported that HDC had not yet confirmed that an aluminium noticeboard in a Conservation Area was acceptable. The Clerk to continue to liaise with HDC. Once approved a 40” x 30” noticeboard to be purchased.</p> <p>Cllr James offered to investigate options to replace the current noticeboard outside the school.</p> <p><b>Defibrillator:</b> Cllr James provided Council with an update on her fund raising for a defibrillator and cabinet. The sum of £1,905.25 has been paid into the Charity account to-date. Two collection boxes need to be emptied and the contents counted. There will be an annual fund raiser to purchase replacement pads.</p> <p>A local electrician has volunteered to install the equipment free of charge. A date for installation has yet to be confirmed.</p> <p>The Ambulance Trust will train up to 12 people; this would take place in the village hall. Cllr Hayden asked if it would be volunteers who received the training. Cllr James reported that the training would, in the first instance, be offered to those who had contributed to the purchase of the equipment, it would then be offered to a wider audience.</p> <p><b>Parish Councillor vacancy:</b> The Clerk reported that two applications had been received from residents wishing to be co-opted to the Council. It was <b>agreed</b> that the Clerk should approach HDC for guidance on the possibility of increasing the number of Councillors serving on the Council; Council membership had previously been 8 which had subsequently been reduced to 7. It was noted that there had been an increase in the electoral role in Great &amp; Little Gidding.</p> <p><b>Website:</b> The Clerk reported that training had not yet been organised but noted that an ‘idiots guide’ would be made available.</p> <p><b>Grass cutting schedule:</b> The Clerk reported that CGM had chased by telephone as they had not yet responded to the Council’s letter of 19<sup>th</sup> July.</p> <p><b>Fire Governance consultation:</b> It was <b>agreed</b> that Cllrs would complete the on-line consultation individually and that the Clerk would write a letter in objection to the PCCs proposal.</p> <p><b>Dog control orders:</b> Council considered the replacement of Dog Control Orders with a Public Space Protection Notice.  <b>Q1 - Do you support the principle of retaining the current dog controls? Yes</b>  <b>Q2 - Do you support extending the control measure of requiring those in control of dogs to pick up after them to cover the whole of the District? No</b>  <b>Q3 - Do you support the new District-wide control measure requiring those in control of dogs to demonstrate that they have the means of picking up after their dogs, on request? No</b></p>
<p>113.17</p>	<p>Communication from Councillors</p>	<p>Cllr Jarvis reminded Cllrs that he was collecting articles for the next edition of the Clarion and asked that they provide him with a ‘potted history’ of themselves and a photograph if possible.</p>

Signed..... Dated.....

		<p>Cllr James explained that she had produced a laminated poster politely reminding dog owners to 'clear up after their dog'. All agreed that the poster was excellent.</p> <p>It was reported that during September-March it is likely that there will be an increase in dog fouling due to the hounds being in the village and that the hounds are classified as exempt.</p> <p>Cllr Alexander reported that the toilet at the recreation ground had been opened and a replacement door lock was required which he agreed to source and fit. New slats are required but the main runners are in good order. The exterior of the toilet needs rubbing down and painting. Cllr Alexander to obtain an estimate for the rubbing down and painting. It was also <b>agreed</b> that an estimate should be obtained for painting the play equipment at the same time.</p> <p>The third resident joined the meeting at this juncture (8:20pm)</p>
114.17	Tree Safety Seminar feedback	<p>Cllr Jarvis reported that he had attended a half day seminar at HDC. It was in three parts:- legal framework, tree maintenance and risk.</p> <p>Recording and reporting was covered. There are three types of inspection for tree risk management which are:-</p> <ul style="list-style-type: none"> <li>❖ Informal observations</li> <li>❖ Formal inspections</li> <li>❖ Detailed inspections</li> </ul> <p>A legal duty of care exists in common law, in statute law where a breach of that duty can lead to prosecution and negligence in common law. Tree owners have a legal duty of care and they should take a balanced and proportionate approach to tree safety management.</p> <p>Cllr Jarvis believed that he had benefitted from attending the seminar which was informative and good value for money.</p>
115.17	Planning application H/5011/17/CC and H/5012/17/CC Section 73 retention of 8-bay & 2-bay mobile. Gt Gidding CofE Primary School	<p>Council considered the two applications and agreed that they have <b>no objection</b> to the Section 73 planning applications.</p>
116.17	Vandalism in the Village	<p>Cllr James reported that the Silver Birches located on the triangle opposite the village shop have been damaged. It was <b>agreed</b> that support guards should be purchased to protect the five trees. Cllr James to provide information on the support guards to the Clerk who will then place an order for their purchase.</p> <p>It was noted that the Luddington Road sign was down and was currently being stored at the village shop.</p>
117.17	Footpath from school to village hall	<p>This item was discussed and the action agreed under item 109.17.</p>
118.17	Correspondence	<p>Correspondence duly noted.</p>

Signed..... Dated.....

		<p>The Clerk reported that a request had been received from the Village Show Committee for a grant to their annual event in September. Council <b>agreed</b> a grant of £150. The Clerk to raise a cheque payable to the Village Hall.</p> <p>A request has been received to locate a waste bin by the seat opposite the village shop. The Clerk to obtain a price for a waste bin. Once installed it will be emptied by a resident who has volunteered to do so on a regular basis.</p> <p>Cllrs Alexander and Richmond <b>agreed</b> to work together to complete the Highways Initiative application to apply for funding for two Mobile Vehicle Activated (MVA) warning signs. The deadline for applications is 15<sup>th</sup> October 2017.</p> <p>The Clerk left the meeting at this juncture whilst Cllrs discussed the Clerk's letter of resignation. Following the discussion the Clerk returned to the meeting.</p>
119.17	<p>Finance: a) Payment of accounts <u>Expenditure:</u> £25.49 - Anglian Water (DD) £318.28 - Salaries (SO) £43.00 - L Ellis (100995) £339.82 - CGM (100996)</p> <p>b) External Auditor year-end questions</p> <p>c) Village Hall finances</p>	<p>All payments were unanimously approved and all associated documentation was initialled by two signatories.</p> <p>The Clerk and Cllr Hodson have liaised and answered the questions raised by the auditor.</p> <p>Cllr Hodson reported that he had reviewed the Village Hall's finances which currently stand at £3,436.09</p>
120.17	Items for discussion at the next meeting	<ul style="list-style-type: none"> <li>➤ Website</li> <li>➤ Clarion</li> <li>➤ Noticeboards</li> <li>➤ Parish Councillor vacancy</li> <li>➤ Highways issues</li> </ul>
121.17	Date of next meeting	To be confirmed
	Meeting closed	The Chairman thanked everyone for attending, the meeting then closed at 9:20pm

Signed..... Dated.....