Minutes of Great and Little Gidding Parish Council Meeting

Held on Tuesday 20th November 2018 at Great Gidding Village Hall

PRESENT: Cllrs Jarvis, Hodson, Dear, Parish Clerk and joined by 1 member of the public

**156.18** Chairman welcomed those in attendance.

**157.18** To receive apologies and reasons for absence

Cllr Hill - Holiday

District Cllr Alban not available

**158.18** Member’s Declaration of Disclosable interests NONE

**159.18** Public and Press participation with respect to items on the Agenda:

Mrs J wished to present an item which will be discussed at the Charity Trustee Meeting. Item **055.18** has full details of that presentation.

**160.18** Confirm and accept Minutes of previous meeting:

These were accepted and confirmed (Cllr Hodson proposed and Cllr Dear seconded).

**161.18** Matters arising from the Minutes of the previous meeting - NONE

**162.18** Council issues to note:

Cllr Jarvis –had met with Mr William Craven of Milton Estate. He felt it was a useful meeting and matters discussed were:

Chapel End – 3 ash trees will be crowned and the one that is shading the street light will be reduced substantially. The paddock has not been re-let yet but once it has been re-let the hedgerow leading to the Recreation Field will be tidied. He enquired if any of the trees are subject to TPO (as these trees are on Estate property, the Parish Council would not have this information). The culvert under the footpath to the bungalows – Mr Craven felt that this was a Highways issue. Clerk will report via Highways reporting website. Clerk will request Hunts DC to send a plan of trees with TPO in the parishes of Great and Little Gidding.

Back lane – the fallen tree will be cleared.

Footpaths – Mr Craven reminded that any issues regarding footpaths should be reported to the tenant farmer/landowner.

Mirror opposite Village Hall car park entrance – Mr Craven did not object that 2 posts were erected in the garden at Church Farm, provided the tenant was consulted and in agreement (Tenant has been verbally consulted and is in agreement). Clerk will order mirror.

Clerk reported on noticeboard on wall of Warren House – this had proved difficult to fix, due to the wall being uneven but was now in situ, although required a method to keep the flap open to allow items to be posted - an ongoing situation. Cllr Dear believed that the noticeboard had since been removed from the wall.

Clerk reported on the recent event held to commemorate the 100th anniversary of the end of World War 1 – the event was extremely successful, well attended and organised. Cllr Jarvis asked the Clerk to send a letter of thanks is sent to the organisers.

**163.18 FINANCIAL MATTERS**

**a) Budget for the next 3 years**:

Wages – to remain the same

Insurance – small increase each year, to cater for inflation

SLCC – to remain the same

CAPALC – increase to cater for inflation

Internal Audit – increase to cater for inflation

External Audit – fixed fee – remain the same

Village Hall rent – the Village Hall committee are about to increase the rent to hirers, therefore increase to £600 in 2020

Training – this had recently been increased in 2019/20 to £700 to cover the Clerk’s training, this will then be set at £500.

Office expenses – remain the same

Website maintenance – remain the same

Internet and broadband – remain the same

Clarion – remove this budget heading, the amount was to pay someone to deliver the Clarion, this is no longer required.

Contingency – this will change to £500

**b) Precept –** the amount remains at £11052. Form completed and signed, ready for submission.

**c and d) Financial** **Regulations** – Cllr Hodson had tailored the NALC recommended Financial Regulations to meet the needs of Great and Little Giddiing Parish Council. These will be circulated to Councillors prior to the next meeting for their consideration, with a view to final amendments and approval at the December meeting.

**164.18 Payments -** as set out in the agenda, were agreed and signed (except S Shepherd – adjustment to be made for signing) – see spreadsheet for details.

**165.18** Correspondence, as set out on the agenda, was noted and no further

action required.

**166.18 Items for decisions at next meeting:**

* Financial regulations – final amendments and adoption
* Allocation of Reserves
* Register of interest forms for Councillors
* Local Highways Initiative Bid
* Grass cutting contract – update from Clerk

**167.18** Date of next meeting - Tuesday 18th December at 1930 hours in the

Village Hall, Great Gidding.

Meeting closed at 21.13 hours